

Friends of Preston Primary
Minutes Monday 24th November 2014

<p>Apologies Julie Bennett, Will Clements, Kerry Hemming, Sarah Richardson, Paula Foster, Mandy Cutler</p>	<p>Actions</p>
<p>Present</p> <p>Kirsty Dye (Chair) Caren Way (Treasurer), Sally Edwards, Georgina Rich, Donna Gibson, Jane Read, Jenny Lutchman</p>	
<p>Minutes of previous meeting</p> <p>Outstanding actions from last meeting:</p> <ul style="list-style-type: none"> - Sally to incorporate an interest list into a newsletter regarding Photography Family sessions - Kirsty to write introduction page for Friends website 	
<p>.</p> <p>Christmas Cards</p> <p>Caren confirmed that we have made a total of £228 profit including pre school's takings and VAT costs. This equates to approx £150 for Friends and the remainder to be given to Pre School.</p> <p>Friends thanked Sally for organising the Xmas cards and the school for their support with this at a busy time of year.</p> <p>New Committee Members</p> <p>Friends welcomed Jenny to the team! Georgina reported that she discussed Friends as much as possible at the recent new parents evening.</p> <p>Christmas Play hampers</p> <p>Friends are still waiting on prizes from Sainsburys, Waitrose and</p>	

Morrisons and Sally will be approaching Aldi this week. Tesco's have once again donated a hamper and Friends have agreed to use this for a raffle on the Tuesday viewing and to put together smaller raffles for the other days.

SE

The following agreed to sell tickets at the plays:

Tuesday – Jane

Wednesday – Jenny & Donna

Thursday – Mandy, Jane and Jenny

Caren will email the other committee members to see whether they can also support. She will also leave a float and raffle tickets in the school office along with the prizes and hamper.

CW

Caren to also email to see whether anyone else can donate smaller prizes.

Donna asked whether Preschool can sell raffle tickets through school book bags for their Xmas raffle, we have agreed that this is possible once our Christmas raffle has taken place. Donna to update them.

DG

Treasurer

In light of Donna taking on this role as of the AGM new bank forms have been completed and returned.

2015 Plans

Disco - Friends to plan this at next meeting in January which will be the AGM.

It has been agreed that Preschool will join us for larger events so that they can maximise fundraising opportunities as well. We are also happy to have a representative from the Preschool committee attending our meetings. Donna to confirm. We just need to be clear about profits etc.

DG

Sponsored Event - AGM – discuss a sponsored event for Spring in

line with school topics.

Scarecrow Hunt - Jenny suggested a village Scarecrow Hunt in Autumn 2015, we could charge an entry fee and provide a BBQ and refreshments at the end.

Easter Bingo – Friends have booked this for 20th March. Discussed that Preschool may like to sell the refreshments.

Cake Stall – this has been pencilled in for 21st May

June Family Fun Night – School to confirm date as may want to teach the children a dance to perform on the night.

GR

Summer Leavers Play Refreshments – Friends to decide whether to support this in 2015

Spending

Friends have agreed to fund the decorating of the Adventure playground and have offered to refund the replacement of the bark if required. The school are still trying to arrange a Grounds working party – dates to be confirmed.

We have agreed to fund a cosy corner tepee and bean bags for Reception Class. GR to gain costs.

GR

Friends have paid for coach trip to RAF Marham recently and will continue to fund coaches. KD asked that school notify the Treasurer in advance so payment can be prepared and confirmed.

AOB

Lesley has passed on her thanks to Friends for all of our hard work this year.

Jane is to be the new lottery licence holder in replacement of Caren. CW to organise the paperwork.

CW

AGM

Date booked for the 20th January at 8pm in School.

GR to advertise in newsletters and on the website along with the

Chair vacancy.

Agenda to include:

- School disco plans
- Chair position
- Change details on PTA Website, Charity Commission website (role changes)