



MORNING CLUB – USERS’ GUIDE

Our Morning Club sessions take place in the school hall and in the library.

There is a maximum of 12 places per morning.

The cost is £4 per session. Payment should be made in advance to the school office. Payment must be in cash or by cheque made payable to Preston Primary School. No cash will be taken at the door but cheques can be handed over in a sealed envelope, labelled with your child's name and 'Morning Club Payment'.

All current Set Your Sights Breakfast Club users will automatically be transferred to the new register. Please could you let the school office know the days your child normally attends. **If you have not used the Set Your Sights Breakfast Club before, please can you contact the school office to register your child.**

Bookings should be made in advance and we ask that you contact the school office in person, by phone or by email by 3.30pm on the day before a place is required. You may choose to make a regular booking or to book sessions on an ad hoc basis.

We will not be able to accept a child on the morning where no booking has been made.

Regular sessions start at 7.55am and end at the start of the school day, at which time Key Stage 2 children will be released to go to their classes and Year R and Key Stage 1 children will be accompanied to their class.

Entrance to the club is via the external hall door. Parents may park in the school car park but must accompany their child to the door and sign the register at drop-off. We ask you to enter and exit the car park at dead slow speed and to park with consideration for other users.

No food is provided at Morning Club. Children should bring a snack and a drink. Time will be set aside each morning for children to sit and eat together.

Any concerns about our Morning Club should be raised immediately with the school office, or with Miss Rich or Mrs Payne.

All staff at Morning Club have undergone the appropriate checks and received safeguarding training.