

Dear Parents and Carers

Last week we sent out **school reports** and news of **your child's new class**, via email – if you haven't received this information, please check that we have your current email address. If you would like a paper copy and are unable to print, please request one when we return after the summer.

It has been a real pleasure to see so many of our children return at the end of this term and to see the enjoyment they have from being together. As our leavers move on to their next schools, I hope they will keep fond memories of the people who made their time at school special, and I wish them good luck in all they do in the future.

### THANK YOU

I would like to thank all staff at both schools for their hard work, commitment and 'can do' attitudes during the last few months when their jobs have been so very different from usual. Our office staff have kept everything going in the background and been available to you throughout the 'lock-down'; our teachers have managed the home learning programme, made calls from home, taught children at school and set up video chats to keep people in touch; our support staff have made well-being calls to families, supported the teachers with home-learning, worked in the classrooms and kept all the practical bits of school running and everybody has engaged in training and learnt new skills.

In particular, I thank the teams at both schools who have run the provision for KeyKids on a daily basis – teaching a group of children from all year groups that changed on a daily basis. We are proud that their hard work enabled our critical worker parents to keep working where they were needed.

Thank you to parents and carers who gave their encouragement and support to us all.

We are working hard to make plans for a safe return in September – but we are expecting further guidance from the government during the next few weeks, so please check your emails over the holiday for information

## Our current plans for the autumn term are as follows:

- School will open for all children in Years 1 – 6 on Monday 7<sup>th</sup> September.
- **School start times will be staggered** to avoid large groups gathering at the same time. Times have been assigned so that sibling groups come into school and leave school at the same time. School staff will be on duty to meet children at the school gates. Parents are asked to arrive on time and not to linger outside of school – please leave the way clear for the next group arriving. If you miss your child's nominated 'arrival time' your child will need to wait with you until the staggered entries are completed and a member of staff is available to come to the school gate. Similarly, your child will be delivered to the gate at the end of the day for prompt collection. **See separate sheet for times.**
- **Hot school lunches** and school packed lunches will be available for children in Years R, 1 and 2. Hot lunches will be eaten under supervision in the school hall, as usual.

Children in Years 3 to 6 will eat in classrooms – school packed lunches are available to order but hot lunches will not be available for these year groups at present.

- **Lunch Orders** - we will send you an order form by email each week. No orders will be accepted after 2.30pm on Friday afternoon.
- **Lunch boxes** - children bringing their own lunch should do so in a hard, plastic box that can be wiped clean easily – No fabric lunch-boxes, please.
- **Safety alert** - for the safety of some members of our school community, **the school is a NUT-FREE ZONE**. Please ensure any home packed lunches do not contain any nuts or nut products e.g peanut butter. Please check that snack bars/ flapjacks etc. do not contain nuts.
- School uniform remains unchanged but on PE days, children should attend school in sports kit for the day. This will be as follows:

Plain dark-coloured trackuit bottoms (no fashion items, please)

**OR** dark-coloured PE shorts

PE t-shirt

School sweatshirt

Trainers

Children should have clean plimsolls available in school at all times – brought in on the first day back, please.

No PE bags should be brought into school.

- **Pencil cases** - children will be provided with a school pencil case and pen, pencil etc. They should not bring in their own.
- **Water bottles** - children should bring a **plastic water bottle with a sports cap/ integral straw**. This **MUST** be clearly labelled with your child's name – in large writing so it can be seen without the bottle being picked up.
- **Bags** - children should bring as little to school as possible – please use as small a bag as you can. We need to avoid full and cluttered cloakroom areas. Items brought to school should be limited to:

Gloves, hat, scarf, sunhat – as appropriate for the weather

Sun lotion (although application of a long-lasting formula prior to the school day is recommended)

Water-bottle (see above)

Reading book

Medication (see below) /Sanitary products/personal sanitiser if required

ANY equipment your child brings to school must be very clearly labelled with your child's name.

- We will require details of any **childcare arrangements** you have in place for your child outside of the school day, if these are in settings that involve other children.

- **If your child is unwell** in any way that matches coronavirus symptoms, they should not be brought to school. This includes a raised temperature, a cough and loss of taste or smell – or a change in these senses. If your child shows these symptoms at school, we will contact you and require you to collect them without delay.
- **If your child has sickness or diarrhoea** they must not be brought to school. They should not attend school until they have been clear of symptoms for 48 hours
- **If your child requires medication at school** for another reason, you are asked to complete an online request form – available on our website – prior to your child’s attendance. Your child should bring their medication to school in a plastic bag and hand it directly to the member of staff at the school gate. Unfortunately, if we haven’t received a completed form, we will be unable to administer the medicine.
- **If your child needs regular medication and equipment**, including asthma inhalers, spacers and epi-pens, these should be brought back into school on the first day of term. These must be in a clear plastic bag and each item must be clearly labelled with your child’s name.
- **ALL prescription medication** must be in its original packaging, complete with label showing your child’s name and the required dosage.
- If we have concerns about your child’s health at school, we may take their temperature using a non-contact thermometer.
- If a member of your household develops symptoms of coronavirus, you must not send your child to school but you must make the school aware of the situation.

**When we return in September, we will send more information regarding the actions that will be taken in the event of someone at school testing positive for coronavirus, based on the current advice at that time.**

During the last few months, we have asked parents of children returning to school to sign an updated home/ school agreement. This included reference to new clauses in our behaviour policy addressing specific issues around the measures the school has in place due to coronavirus.

We are currently revising this agreement again, to take into account the situation we expect to face in September.

The new agreement will focus on the expectation that every person will play their full part in keeping the school as safe a place as possible. We will send you this by email and we will ask you to reply to the email with your agreement.

#### **THINGS YOU COULD LET US KNOW BY EMAIL**

Any change of contact details- emails, home phone numbers, mobile phone numbers.

Any changes in your emergency contacts – the people we should contact if your child is in need of care and we can't make contact with you.

The names of any people who have your permission to collect your child from school – e.g. grandparents.

Details of any childcare setting attended by your child for before or after school care.

Permission for our Year 5 or Year 6 child to 'walk home alone'. **WEBSITE FORM**

#### **THINGS TO DO BEFORE TERM STARTS!**

Check emails – to see if we have notified you of any changes to arrangements.

Label all your child's clothing and equipment, really clearly.

Seal spare asthma inhalers or other medication in a clear plastic bag, ready for school.

Complete lunch order form (sent to you by email) if you want your child to have a school lunch.

Book Breakfast Club sessions for the first week – by email to the school office

### **THINGS TO BRING ON THE FIRST DAY...**

Any regular medication that is to be kept at school – sealed in a labelled plastic bag.

Home-packed lunch in a hard plastic lunchbox – if you haven't ordered a school lunch.

Plimsolls (labelled!) to leave at school.

Water bottle – labelled and ready-filled.

#### **PLEASE DON'T BRING –**

Any books or other work from home (We'll let you know arrangements for this later)

Pencil cases or other equipment

### **SHOPPING LIST!**

Plimsolls

Dark-coloured tracksuit bottoms

Hard plastic lunchbox

Plastic water bottle

A **small** bag for school

Please note:

Your child's Microsoft 365 account will be disabled over the summer break as we are unable to monitor use during this period.